

REPUBLIC OF NAMIBIA

LABOUR ACT, 2007
(Section 82(8) and 86(3) (Regulation 27))

PROOF OF SERVICE OF DOCUMENTS

Instructions:

- 1. This document must be sent to the Labour Commissioner, with a copy of the document(s) served attached hereto.
- 2. A copy of this document must be sent to every other party.

In the matter between:

Applicant

and

Respondent

AFFIDAVIT OF SERVICE

I _____, do hereby certify that on the _____ day of _____ 20__ at _____ (time) I duly served the following document(s) _____ (describe the document(s) served) in the following manner:

(Circle applicable references in (a), (b) (c) or (d) as appropriate).

- (a) By handing a copy to _____ (full name of the person served) the applicant / appellant / respondent / a person apparently not less than 16 years of age and employed at the applicant's / appellant's / respondent's place of business / local / main office and he / she duly signed the attached copy/refused to sign a copy thereof;
- (b) By sending a copy by registered post to _____ (full name of the person served) the applicant / appellant / respondent at _____ (state the postal address) and I annex hereto the certificate of posting;
- (c) By sending a copy by fax to _____ (full name of the person served) the applicant / appellant / respondent at the following number _____ (state telephone number and code) and I annex hereto the transmission confirmation slip;
- (d) By serving the document in accordance with the directions of the Labour Commissioner, as follows:

Date at _____ this _____ day of _____ 20__.

Signature of deponent