



**Republic of Namibia
Annual Procurement Plan**

Financial Period: 2022/2023

Name of Public Entity: Ministry of Labour, Industrial Relations and Employment Creation		Procurement reserved in terms of the Directive on Local Sourcing	Category of Procurement	Quantity	Description (include lots if applicable)	Quantity	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	1	Yes	NCS	Various	Publishing and Advertisement	Various	RFQ	101 000.00	All Qs	NA
2	2	Yes	G	Various	Printing of Reports/Promotional cards/Baners	Various	RFQ	492 000.00	All Qs	NA
3	3	Yes	G	Various	Furniture and Computer Equipment	Various	RFQ	588 110.00	Q2	NA
4	4	Yes	G	Various	Photocopy Supplies	Various	EPE	145 000.00	All Qs	NA
5	5	Yes	NCS	31	Photocopy Hire	31	OAB	330 000.00	Q3	NA
6	6	Yes	G	Various	Service and Installation of Fire Extinguishers	Various	OAB	100 000.00	Q3	NA
7	7	Yes	G	Various	Maintenance of Vehicles/Repairs, Tyres, Batteries, Parts, Service	Various	OAB	1, 236 000.00	All Qs	NA
8	8	Yes	NCS	Various	Service of Air Conditioners	Various	RFQ	10 000.00	Q2	NA
9	9	Yes	NCS	Various	Maintenance of operational equipment	Various	RFQ	11 000.00	Q2	NA
10	10	Yes	W	Various	Civil work	Various	RFQ	20 000.00	All Qs	NA
11	11	Yes	W	Various	Plumbing	Various	RFQ	20 000.00	All Qs	NA
12	12	Yes	W	Various	Minor Renovation to the Office Buildings	Various	RFQ	40 000.00	All Qs	NA
13	13	Yes	NCS	Various	Office Refreshment/ Hospitality	Various	SVP	81 000.00	All Qs	NA
14	14	Yes	NCS	Various	Interpretation Services	Various	SVP	104 000.00	All Qs	NA
15	15	Yes	NCS	Various	Air ticket and Transportation Services	Various	RFQ	830 000.00	All Qs	NA
16	16	Yes	G	Various	Uniform/ PPE	Various	RFQ	101 000.00	Q2 & Q3	NA
17	17	Yes	G	Various	Stationeries	Various	OAB	288 000.00	Q1	NA
18	18	Yes	G	Various	Cleaning Materials	Various	RFQ	665 000.00	All Qs	NA
19	19	Yes	NCS	Various	Transcription Services	Various	RFQ	435 000.00	All Qs	NA

A-M

20	General Office Supplies	Various	G	Yes	RFQ	161 000.00	All Qs	NA
21	Periodicals/Books/pamphlets/Acts	Various	G	Yes	RFQ	16 000.00	All Qs	NA
22	Computer Supplies/Toner/Cartridges/ Drums	Various	G	Yes	OAB	702 000.00	All Qs	NA
23	Operational Equipment /Signboards	Various	G	Yes	RFQ	10 000.00	Q2	NA
24	Security Infrastructure/ internet line for Security Camera	Various	G	Yes	RFQ	58 000.00	Q2	NA
25	Corporate Gifts	Various	G	Yes	RFQ	26 000.00	All Qs	NA
26	Training	Various	NCS	Yes	RFQ	349 200.00	All Qs	NA
27	Computer Services/Software, SSL licenses, Antivirus/Window 10 licenses	Various	NCS	Yes	RFQ	398 000.00	All Qs	NA
28	Wellness Activities	Various	NCS	Yes	RFQ	22 000.00	All Qs	NA
29	Plugs/PC Cables	Various	G	Yes	RFQ	30 000.00	All Qs	NA
30	Case Management System - OLC	1	G	Yes	RFQ	55 000.00	All Qs	NA
31	Psychometric Assessments/ Testing Materials	Various	G	No	DP	60 000.00	All Qs	NA
32	Psychological Service online Tests /Questionnaires	Various	G	No	DP	143 000.00	Q2,Q3 and Q4	NA
33	Registration of Training Facilities- Health Council WHK Office	Various	NCS	Yes	DP	7 000.00	All Qs	NA
34	NASCO Activities	Various	NCS	Yes	RFP	100 000.00	All Qs	NA
35	Consultancy Services	1	CS	Yes	OAB	100 000.00	All Qs	NA
36	Board Commission Expenses	Various	G	Yes	RFQ	956 000.00	All Qs	NA
37	NIEIS Maintenance	Various	NCS	Yes	DP	73 000.00	All Qs	NA
38	Trade Fair Stands	Various	NCS	Yes	DP	50 000.00	All Qs	NA
39	Legal Assistance Funding	Various	NCS	Yes	DP	30 000.00	All Qs	NA

Approved - Accounting Officer (Name): ALBIUS MWIYA

Signature:



Date:

19/05/2022