




Republic of Namibia
Annual Procurement Plan

Name of Public Entity: Ministry of Labour, Industrial Relations, and Employment Creation (MLIREC)					Financial Period: FY 2023/2024			
Procurement No. (e.g. 1,2,3...)	Description (include lots if applicable)	Quantity	Category of Procurement	Procurement reserved in terms of the Directive on Local Sourcing	Procurement Method	Estimated Value (N\$)	Scheduled Date for Invitation of Bids	Reason for deviating from the default method (where applicable)
1	Provision of Security Services	Various	NCS	Yes	OAB	8,744,000.00	2	NA
2	Provision of Extension of Labour Office Services and works: Otjiwarongo	Various	W	Yes	OAB	5,864,000.00	Various	NA
3	Supply and Delivery of Computer System (ELIM)	Various	CS	Yes	OAB	3,436,000.00	Various	NA
4	Supply and Delivery of Fuel & Lubricants	Various	G	Yes	OAB	2,800,000.00	Various	NA
5	Provision of Computer Services - Laptops/PC and Printer Repairs/ Software/SSL Licenses/Antivirus/Windows 10 licenses	Various	NCS	Yes	OAB	2,000,000.00	Various	NA
6	Provision of Rental Property	Various	NCS	Yes	OAB	1,600,000.00	Various	NA
7	Provision of Spare Parts & Accessories	Various	NCS	Yes	RFQ	1,042,000.00	Various	NA
8	Supply and Delivery of Office Furniture & Equipment/ IT Equipment	Various	G	Yes	OAB	1,030,000.00	Various	NA
9	Supply and Delivery of Computer Supplies - Toner/Cartridge Drums -Consumables	Various	G	Yes	OAB	970,000.00	Various	NA
10	Provision of CCTV System with Internet Line/EEC/OLC Case Management Systems	Various	NCS	Yes	OAB	943,000.00	Various	NA
11	Supply and Delivery of Cleaning Materials	Various	G	Yes	OAB	870,000.00	Various	NA
12	Provision of Printing & Advertisements services	Various	NCS	Yes	RFQ	822,000.00	Various	NA
13	Provision of Training /Symposiums/Workshop services	Various	NCS	Yes	DP	739,000.00	Various	NA
14	Provision of Day-to-day Maintenance /Signboards/Operational Equipment/Reception and Boardroom revamp/ EEC Building/ DED Office	Various	NCS	Yes	RFQ	711,000.00	Various	NA
15	Supply and delivering of domestic and international travel tickets services	Various	NCS	Yes	RFQ	676,000.00	Various	NA
16	Commissions & Boards Expenses(EEC & LMS)	Various	NCS	Yes	RFQ	455,000.00	Various	NA
17	Provision of Private Arbitrator Services	Various	CS	Yes	DP	400,000.00	Various	NA
18	Supply and Delivery of C190 materials and services	Various	NCS	Yes	RFQ	400,000.00	Various	NA

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19	Leasing of Photocopy Machines	Various	NCS	Yes	OAB	350,000.00	Various	NA
20	Provision of Renovation and Improvements Services and Works	Various	W	Yes	OAB	336,000.00	Various	NA
21	Provision of Construction of Labour Office services and works: Nkurenkuru	Various	W	Yes	OAB	300,000.00	Various	NA
22	Supply and Delivery of Tyres & Batteries	Various	G	Yes	OAB	260,000.00	Various	NA
23	Supply and Delivery of Stationery	Various	G	Yes	OAB	230,000.00	Various	NA
24	Productivity Unit Expenses	Various	NCS	Yes	RFQ	210,000.00	Various	NA
25	Provision of Freelance - Interpreter services & Transcription services	Various	CS	Yes	DP	200,000.00	Various	NA
26	Employment Creation Expenses	Various	NCS	Yes	RFQ	200,000.00	Various	NA
27	Minimum Wage Expenses	Various	NCS	Yes	RFQ	200,000.00	Various	NA
28	Provision of domestic and foreign accommodation services	Various	NCS	Yes	RFQ	150,000.00	Various	NA
29	Provision of Psychological Services - Online Tests	Various	NCS	Yes	DP	150,000.00	Various	NA
30	Supply and Delivery of Office Refreshments	Various	G	Yes	RFQ	145,000.00	Various	NA
31	NASCO Expenses	Various	NCS	Yes	RFQ	120,000.00	Various	NA
32	General Office Supply (EEC, OLC & P&A)	Various	G	Yes	RFQ	100,000.00	Various	NA
33	Supply and Delivery of Photocopy Papers Supplies	Various	G	Yes	RFQ	100,000.00	Various	NA
34	Supply, Delivery, and Service of Fire Extinguishers	Various	NCS	Yes	OAB	100,000.00	Various	NA
35	Provision of Wellness Activities	Various	NCS	Yes	RFQ	95,000.00	Various	NA
36	Provision of Fax Machine for Rental	Various	NCS	Yes	DP	70,000.00	Various	NA
37	Supply and Delivery of Books & Publications	Various	G	Yes	DP	50,000.00	Various	NA
38	Provision of other office services (Miscellaneous)	Various	NCS	Yes	RFQ	50,000.00	Various	NA
39	Provision of Psychometric Testing Material	Various	G	Yes	DP	40,000.00	Various	NA
40	Supply and Delivery of Personal Protective Equipment (Labour Inspectors)	Various	G	Yes	RFQ	30,000.00	Various	NA
41	Supply and Delivery of Corporate Gifts	Various	G	Yes	DP	21,000.00	Various	NA
42	Computer System Maintenance	Various	NCS	Yes	RFQ	19,000.00	Various	NA
43	Supply and Delivery of Newspaper	Various	G	Yes	RFQ	5,000.00	Various	NA

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Approved - Accounting Officer (Name): Adv. Otniel PODEWILTZ				Signature:			Date:	26 /05/2023

